

Parallels Client Setup on Apple iPhone or iPad

Prerequisites

- Confirm that your iOS device has an active internet connection over Wi-Fi or cellular service
- Install the Parallels Client app on your iOS device using the App Store
 - <https://apps.apple.com/us/app/parallels-client/id1129911695>
- Setup Security Info/Multi-Factor Authentication on your Microsoft 365 account provided by RML
 - If you are unsure if your account is setup for Multi-Factor Authentication, go to the RML Employees webpage below and follow the information under “Security Info”
<https://www.rmlspecialtyhospital.org/employees/>

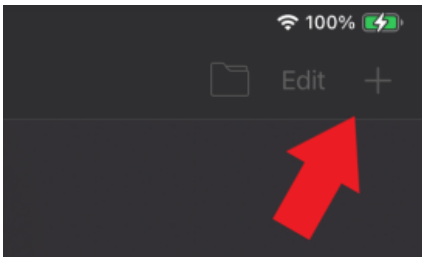
Add New RAS Connection

Before connecting to Parallels, you will need to add a connection for RML on the Parallels Client app. This connection can be reused every time you use Parallels.

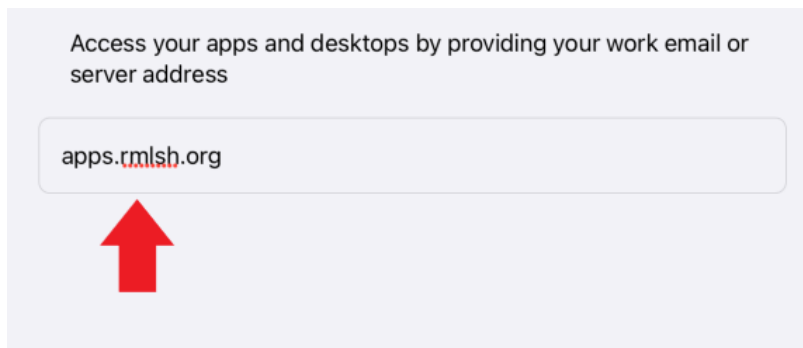
1. Open the Parallels app from your iPad home screen



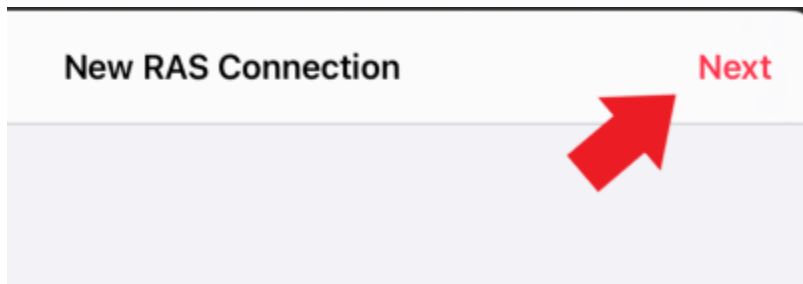
2. Select the (+) button on the top right of the screen to add a new connection



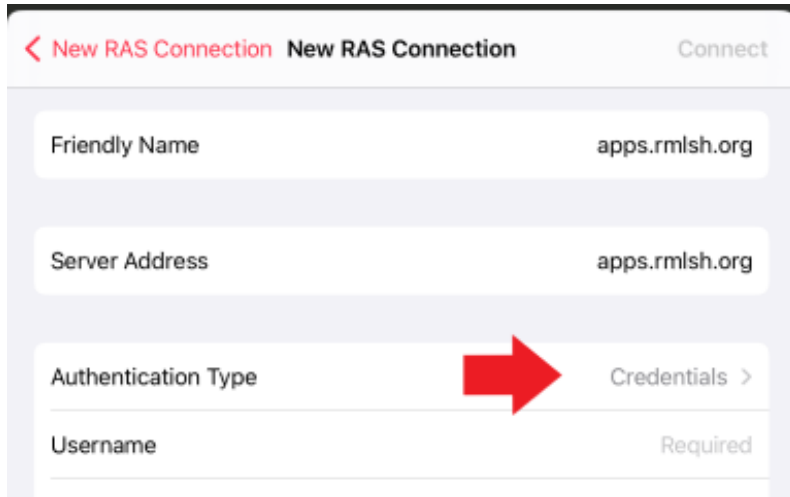
3. Type in “apps.rmlsh.org” for the server address



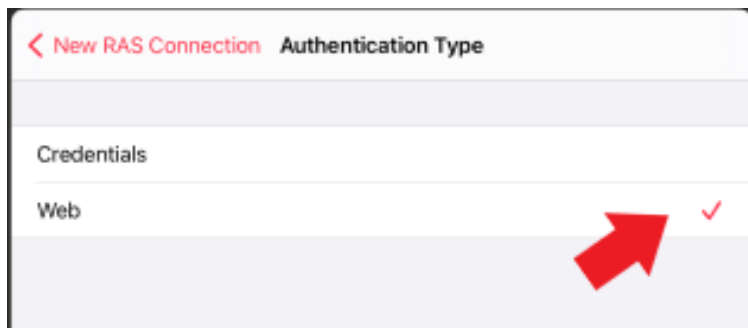
4. Select Next to proceed to the next step



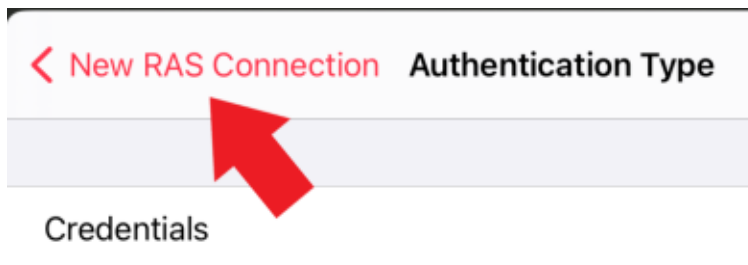
5. Select Credentials to change the Authentication Type



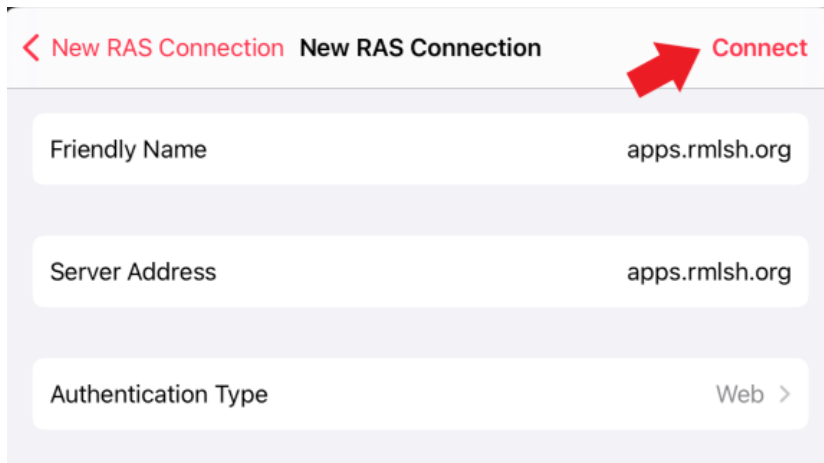
6. Select Web for the Authentication Type



7. Select the top left to go back to the previous setup screen



8. Select connect to finalize the settings and proceed to the next step



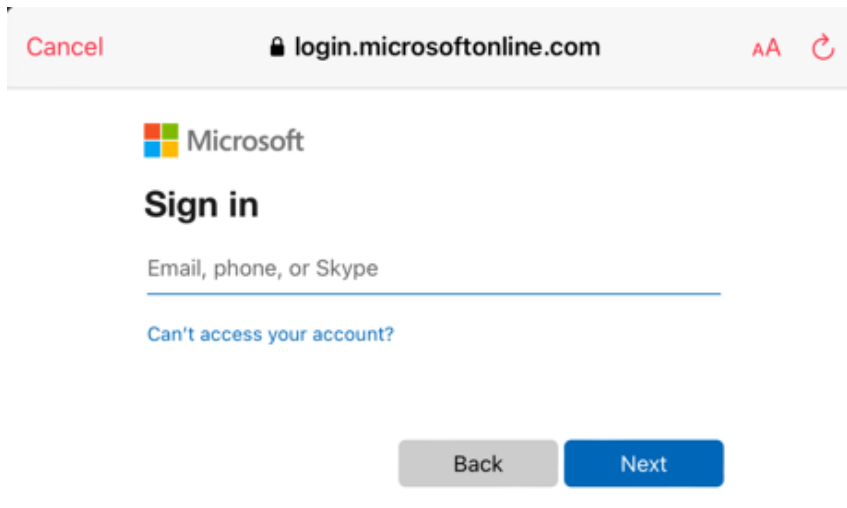
< New RAS Connection New RAS Connection **Connect**

Friendly Name apps.rmlsh.org

Server Address apps.rmlsh.org

Authentication Type Web >

9. Enter your full **username@rmlspecialtyhospital.org** and select Next



Cancel login.microsoftonline.com AA ↻

Microsoft

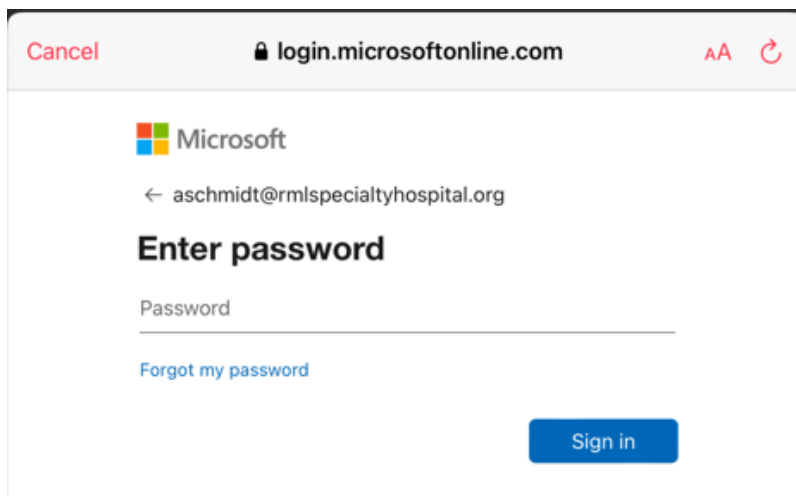
Sign in

Email, phone, or Skype

[Can't access your account?](#)

Back Next

10. Enter your login password and select Sign In



Cancel login.microsoftonline.com AA ↻

Microsoft

< aschmidt@rmlspecialtyhospital.org

Enter password

Password

[Forgot my password?](#)

Sign in

11. Follow the Microsoft sign in Multi Factor Authentication prompts. This will either utilize the Microsoft Authenticator app or a SMS text message on your phone.

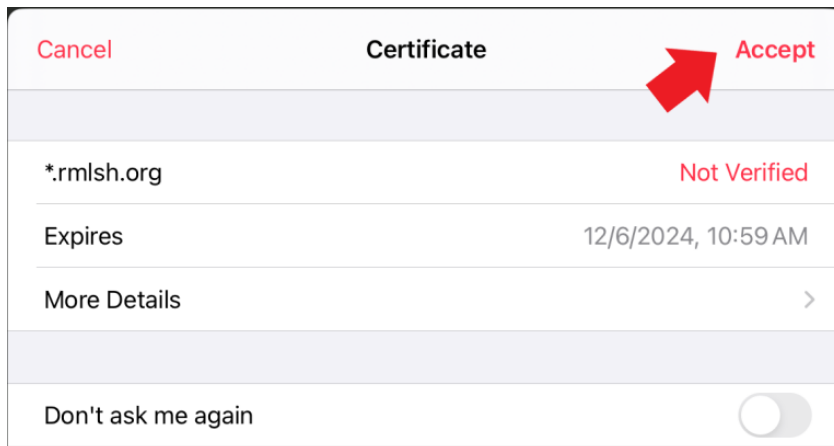
Approve sign-in request

🔒 Open your Microsoft Authenticator app and tap the number that you see below to sign in.

16

No numbers in your app? Make sure to upgrade to the latest version.

12. There may be a certificate dialog asking you to accept our rmlsh.org certificate. Make sure to select Accept



13. Select the resource you are trying to access
RML Desktop (Parallels Client) will launch a new desktop session
Optilink to login to view your schedule

